

Central Office Administration
Regional School District No. 17
57 Little City Road
Higganum, Connecticut 06441

Exhibit A

TO: Mr. Jeff Wihbey, Superintendent of Schools

FROM: JeanAnn Paddyfote, Ph.D., Transition Administrator

DATE: March 1, 2022

RE: Second Read Policies in Series 3000 for Deletion, Retention, or Repeal and Replacement, and Deletion of Policy 6146.1—Aquatic Activity Safety; Administrative Regulations as Items of Information

Policies below are recommended for deletion, repeal and replacement, or retention.

Policy #	Title	Recommendation
3000	Concept and Roles in Business & Non-Instructional Operations	Delete
3100	Budget/Budgeting System	Delete
3110	Budget: Planning	Repeal and Replace with S & G Model Policy: Board Budget Procedures and Line Item Transfers
3140	Public Review of Budget	
3150	Adoption of Budget	
3250	Materials/Service Fees, Fines, Charges	Delete
3260	Sales & Disposal of Books, Equipment & Supplies	Repeal and Replace with S & G Model Policy: Disposal of Obsolete or Surplus Equipment and Materials
3280	Gifts, Grants & Bequests	Repeal and Replace with S & G Model Policy: Gifts, Grants and Bequests to the District
3292	Investing	Delete
3313	Relations with Vendors	Repeal & Replace with S & G Model Policy: Code of Conduct Policy for Federal Procurements
3321	Requesting Goods & Services (Requisitions)	Delete
3323	Soliciting Prices (Bids & Quotations)	Repeal and Replace with S & G Model Policy: Purchasing
Policy #	Title	Recommendation

3324	Ordering Goods & Services (Purchase Orders)	Delete
3324.1	Contracts/Affirmative Action	Delete
3410	Establishment of Funds other than General Operating Funds	Delete
3432/3433	Budget and Expense Reports/ Annual Financial Statement	Delete
3434	Periodic Audit	Delete
3440	Inventories	Delete
3450	Monies in School Buildings	Repeal and Replace with S & G Model Policy: School Activity Funds
3451	Petty Cash	Delete
3453	School Activity Funds	Repeal and Replace with S & G Model Policy: School Activity Funds
3510	Operation and Maintenance of Plant	Delete
3511.1	Snow Removal Procedures	Delete
3513.1	Energy Conservation	Delete
3514	Equipment (Authorized Use of School- Owned Materials)	Delete
3515.1	Telephone Use	Delete
3516	Safety	Delete
3516.1	Integrated Pest Management	Delete (Note: The Board adopted Policy 1220—Policy Regarding Pesticide Application on School Property on November 9, 2021 as recommended by S & G.)
3516.12	Asbestos Control	Delete
3516.3	Accident Prevention and Reporting	Delete

Policy #	Title	Recommendation
-----------------	--------------	-----------------------

3517	Security of Buildings and Grounds	Delete (Note: The Board adopted Policy 1440— School Security and Safety on December 7, 2021 as recommended by S & G.)
3532.1	Liability Insurance	Delete
3541	Transportation	Delete in Series 3000 The Board adopted the S & G Model Transportation Policy in Series 5000, Students, on September 21, 2021.
3541.31	Regular Routes and Services	Delete
3541.4	Transportation to and from School Sponsored Activities	Retain
3541.44	Use of Private Automobiles Owned by Employees on School Trips	Delete
3541.5	Records and Reports: Transportation Safety Complaints	Delete Complaint Procedures are in the Transportation Policy
3542.1	Purposes and Facilities: Food Service	Delete
3542.31	Free or Reduced Price Lunches	Delete
3542.42	Finance: Food Service	Delete
3542.45	Vending Machines	Delete
3543.13	Mail and Delivery	Delete
3560	Capital Outlay	Delete
6142.63	Aquatic Activity Safety	Delete as Recommended by S & G and replace with an Administrative Regulation in Series 1000, Community Relations

Policies below are new or replacement policies and are recommended for approval.

Policy #	Title	Recommendation
3110	Board Budget Procedures and Line Item Transfers	Approve Model Policy by S & G to replace current policies 3110, 3140 and 3150.
Policy #	Title	Recommendation
3260	Disposal of Obsolete or Surplus Equipment	Approve Model Policy.

Materials

3280	Gifts, Grants, and Bequests to the District	Approve Model Policy. Administrative Regulation is attached as an item of information.
3300	Individuals with Disabilities Education Act Fiscal Compliance	Approve Model Policy. Administrative Regulation is attached as an item of information.
3313	Code of Conduct Governing Procurements Under a Federal Award	Approve Model Policy.
3323	Purchasing	Approve Model Policy with Informal and Formal Quote amounts and Bids as Recommended by Administration.
3453	School Activity Funds	Approve Model Policy.

Item of Information: Administrative Regulation in the 1000 Series, Community Relations.

Reg. #	Title	Note
1420	Pool Safety	Recommended as a Regulation by S & G to replace Aquatic Safety Policy.